

# A.S.S. Institute of Technology & Management

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## ADFA

(Advance Diploma In Financial Accounting)

**DURATION : 1 YEAR**

**Eligibility : 10+2**

**Code No. : R25105**

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### SEMESTER-I

- Computer Concept & Fundamentals.
- Operating System (windows).
- MS-Office (MS- Excel).
- Financial Application & Tools.
- Computer Network & Internet.
- Email and Collaboration.
- Artificial Intelligence.
- Cyber Security.
- Basics to Advance of Financial Accounting.

### SEMESTER-II

- Digital Accounting Through Tally Prime with GST.
- GST Return. (GSTR-1, GSTR-2, GSTR-2A, GSTR-2B, GSTR-3, GSTR-3B, GSTR-4, GST-5, GSTR-5A, GSTR-6, GSTR-7, GSTR-8, GSTR-9, GSTR-9A, GSTR-9C, GSTR-10, GSTR-11)
- Lab-II
- Project Work.